

Valued Veteran Information available online:

enter and click the following:

- (1) [HTTP://www.mooseintl.org](http://www.mooseintl.org)
- (2) Member Area
- (3) Enter your last name and 4 digit Member number
- (4) Program Events
- (5) Valued Veterans Program

Now you may choose one of the following listings:

ABOUT....the Valued Veteran program goals

SELF IDENTIFY.....steps for a member to register *directly* as a Valued Veteran by pulling up their membership record and updating by following the instructions. For a member who needs registration assistance, they can also call Member Services 630-906-3658.

PROGRAM COMPONENTS: services provided through the program.

COMMUNITY RESOURCES ACCESS.....recognition, honors, ceremonies of the program and unique needs availability.

PHOTOS.....directions to submit news and photos to Moose International.

ADMINISTRATOR & RECORDER.....reports, notes, aids, Timeline (gives the mandatory dates of meetings, dinners, elections, etc.)

FACTS AND STATISTICS.....government records of veteran employment, etc.

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Valued Veterans



Loyal Order of Moose

OSMA

Prepared for:

Ohio State Moose Association
Moose International, Inc.

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To establish a Valued Veteran Group in your lodge:

1. The Governor appoints a Valued Veteran Chairman.
2. The Chairman identifies the members who are military veterans by:
 - posting notices in the lodge
 - inserting Lodge bulletin notices
 - *The Chairman may include in the above published items, the manner in which a member may Self Identify. (refer to page 4)
 - providing sign-up sheets and/or application blanks
 - contacts at Lodge socials, meetings, etc.
3. The Chairman then submits, to the Governor, the veteran's names and any other information required by the Lodge to be vetted.
4. The Governor returns the accepted names to the Chairman who will submit them to Moose International's Help Desk.
5. Moose International will enter the veteran's registration information in their membership record that will be available to the Lodge Administrator. Lapel pins and certificates will be sent to the Lodge Administrator and Recorder for the two award periods of April and November of each year. Special membership cards will be issued to the Valued Veteran at his/her yearly renewal.

SUGGESTIONS

An "Activity Group Notification" is required to form a Valued Veteran Activity Group. This form, as well as "Group Objectives & Expectations," is available online at the *Program Components* section shown on page #4. Complete the group notification form, with signatures, and submit to Moose International.

A letter from the Valued Veteran Activity Group could be mailed to each new member containing a greeting, benefits of membership, services available to veterans and a schedule of upcoming events. A questionnaire could also be included to get an input of their suggestions pertaining to social activities of the group, dates and/or times of meetings, luncheons, etc.

Deposit of any and all funds received with the Lodge Administrator who issues a receipt and retains the money according to Lodge chart of accounts and releases only through a voucher submitted and signed by the Valued Veteran officers.

The Annual Program Timeline issued by Moose International, lists the calendar dates for the two yearly dinners schedule, award and officer nominations and elections. It is available by download through the Administrator & Records section shown on page #4. Other meetings, i.e., June to finalize the participation in the city Memorial Day parade, October in preparation for the Veteran's Day Parade and March for election and preparation for the Annual Spring Dinner are at the discretion of the Valued Veteran Activity Group.

For assistance, Feel free to contact:

Greg Muter

Sylvania Moose Lodge 1579

Ohio State Valued Veteran's Program Chairman

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